**Diné College Institutional Review Board (IRB)**

**Meeting Minutes**

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| **Location:**  NHC 300 and Shiprock North ITV room | **Date and Time:** Friday, Sept 22, 2017, at 11am |
|  | **Attendees:** Sara Kien (Chair), Mark Bauer, Frank Morgan, Herman Cody, Perry Charley, Martha Austin-Garrison |
| **Agenda Item** | **Notes and Actions** |
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| 1. Approval of Aug 25 minutes 2. Oct 1st launch date 3. Procedures 4. Conference training 5. Warrior Webpage | No recommended changes. Herman made a motion to approve, Martha seconded. Five in favor (the Chair abstained)  Expected submissions include one from a graduate student who has been interacting with Amanda McNeill, Six submissions from PSY 413 Advanced Indigenous Research Methods, Potential projects related to Mark Bauer’s NARCH research, two projects from Perry Charley related to investigation of heavy metals in domestic animals. Mark and Perry trying to determine whether some projects involving USDA, U of Colorado Boulder, and coal plants will require approval. Some students may be involved.  Suggested changes:   * Remove “Economically Disadvantaged” language – difficult to define and this item is really about coercion. It is our responsibility to address potential coercion in any form so this specification is unnecessary * Add IRB training (e.g., NIH training) is required for all researchers. Training should occur every three years * Termination of the project – what happens to the data? Discussion tabled for now. * Who conducts audits? This is a question we should ask when we receive our training as an IRB * FWA should replace SPA/MPA * Meeting times should be flexible (i.e., not predetermined as part of our procedures) given our busy schedules * The role of the IGO should be to provide administrative support and not to participate in the actual review process * Add an option for voting via email when necessary * Remove the detailed instructions regarding research involving neonates and replace with a statement that there will be a special review process in those cases * Make sure that conflict of interest (especially financial conflict of interest) is included * Make sure that selection of IRB members is included   The launch date is Oct 1st so procedures need to be approved soon. There is consensus among the IRB members to make the recommended changes, email the updated procedures, and vote via email.  There is agreement to wait until we have a budget before discussing training options.  Submitted a ticket to IT to create a Warrior Webpage under ‘committees.’ Request was forward to Vale Adakai, who forwarded the request back to IT. IT is not responding to follow-up emails regarding the request. |
| **Meeting adjourned at 12:55pm** |  |
| **Next Meeting** | TBD |