**Diné College Institutional Review Board (IRB)**

**Meeting Minutes**

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| **Location:** Conference Call | **Date and Time:** Tuesday, Dec 11, 2018, at 1:00pm |
|  | **Attendees:** **IRB Members:** Sara Kien (Chair), Perry Charley, Thomas Bennett, Mark Bauer, Martha Austin-Garrison, Frank Morgan |
| **Agenda Item**  | **Notes and Actions** |
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| 1. IRB Submission/ review updates
2. Procedure manual changes
3. Training Update
4. Selection of new IRB member
5. Update: Memo regarding IACUC
6. Spring meeting schedule
7. Open Discussion
 | **DCIRB-18.08: Navajo NARCH Partnership: Evaluation of the Student Enhancement Program*** Proposed modifications received expedited review and were conditionally approved. PI and co-PIs made additional modifications and project was approved

**DCIRB-18.09: High School Pathway Component to Increase the American Indian Public Health Workforce*** Proposed modification received expedited review. Conditionally approved pending the following additional modifications:
* Correct the spelling error on the submission form – change “Hiprock” to “Shiprock” for Performance Site
* Provide a description of the process or protocol you will use to obtain consent from parents or guardians
* Provide a statement at the end of your protocol stating that confidential and/or anonymous records may also be reviewed by the Diné College IRB

Reviewed all changes that were made to the DCIRB Procedures Manual by the IRB Chair based on Sept 10th, Oct 5th, and Nov 12th IRB discussions, and integrated changes based on knowledge gained form PRIM&R IRB chair training and revised common rule. No additional modifications or changes were recommended, although there was a discussion about procedures for ensuring cultural protections. One recommendation was to bring in a consultant to ensure cultural protections or to include a medicine man as an IRB member. It was also recommended to ask Dr. Freeman about tribal law during the Feb 10-11 training.IRB training is confirmed for Feb 10-11. Dr. Freeman has confirmed that these dates work for him. The training will be open to faculty and staff at the college.Tabled.The IRB Chair drafted a memo reflecting the Nov 12th vote to recommend that the college develop its own IACUC and submitted the memo to the Provost.Tabled.None. |
| **Meeting adjourned**  | 3:00pm |
| **Next Meeting** | Next IRB meeting will be Tuesday, January 8th, 2019, from 3-4:30pm |